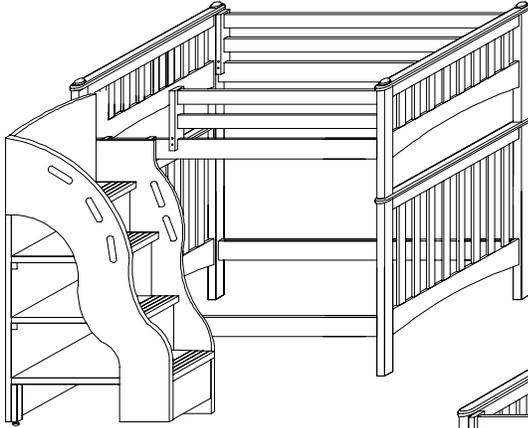
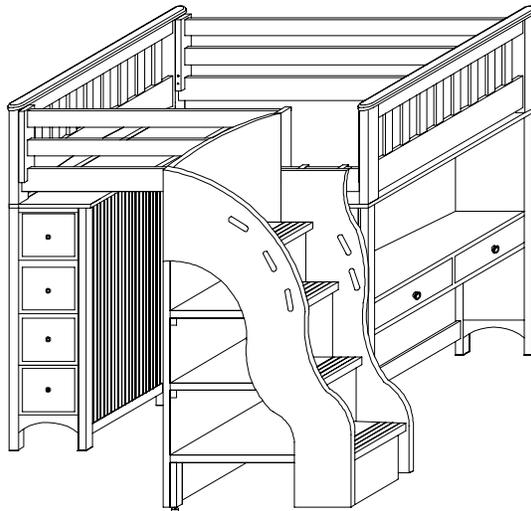




### Assembly Instructions - Bunk Bed Stairs



Bunk Stairs Facing In



Bunk Stairs Facing Out

The Bunk Bed Stairs are symmetrical and can be positioned on the left hand or right hand side of any Bolton Bunk Bed or SSS Loft.

The Bunk Bed Stairs can be positioned facing in or out on any Bolton Bunk Bed or SSS Loft.

Replacements Parts can be obtained from any Authorized Bolton Dealer

[www.boltonfurniture.biz](http://www.boltonfurniture.biz)

**Parts List**

NO.	Drawing	Description	Qty.
A		35mm Hex Bolt	32
B		Allen Wrench	1
C		Hook	2
D		20mm wood screw	6
E		Leveler	4

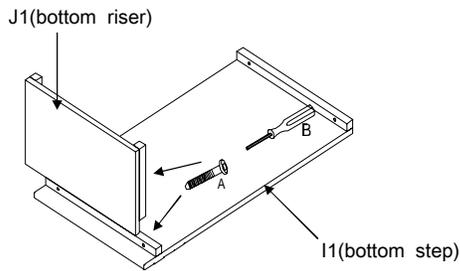
NO.	Drawing	Description	Qty.
F		Tall End	1
G		Short End	1
H		Back Panel	1
I1		Bottom Step	1
I2		Second Step	1
I3		Third Step	1
I4		Top Step	1
J1		Bottom Riser	1
J2		Riser #2,#3,#4	3
K		Wood Block	1

**Step 1:** This assembly comes in 2 boxes. Verify that all parts are included in packages.

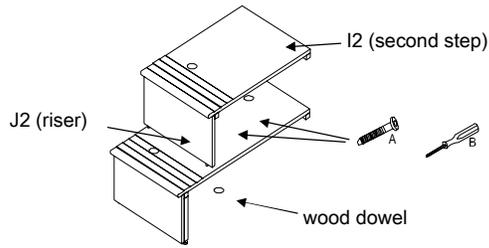
**Step 2:** Lay parts on a non abrasive surface.

**Step 3:** Attach the risers to the Steps.

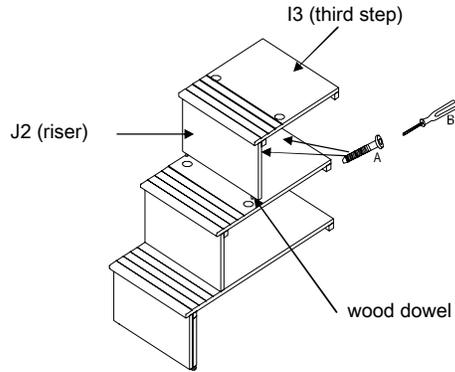
Attached Bottom Riser (J1) to Bottom Step (I1) using Hex Bolt (A) and Allen Wrench (B) - 2 places. Do not fully tighten Hex Bolts at this time.



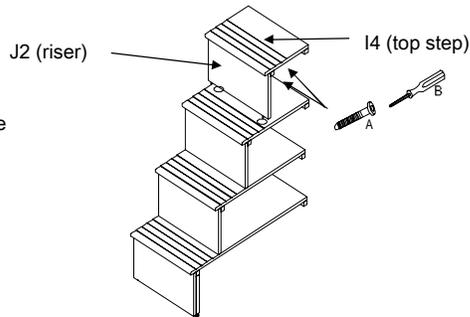
Attach riser (J2) to Second Step (I2) using Hex Bolt (A) and Allen Wrench (B) - 2 places. Do not fully tighten Hex Bolts at this time.



Attach riser (J2) to Third Step (I3) using Hex Bolt (A) and Allen Wrench (B) - 2 places. Do not Fully tighten Hex Bolts at this time.

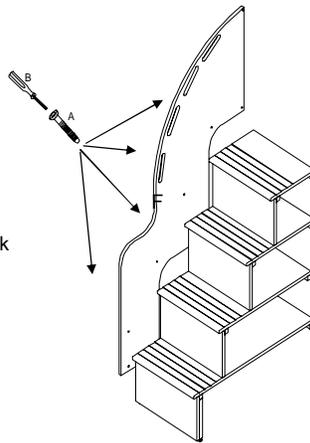


Attach riser (J2) to Top Step (I4) using Hex Bolt (A) and Allen Wrench (B) - 2 places. Do not tighten the Hex Bolts at this time.



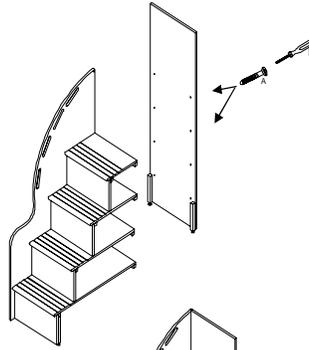
**Step 4: Attach Tall End**

Tall and Short ends are symmetrical. Determine the orientation of the Stair Unit to the Bunk or SSS Loft. Taller end (F) will be the outside end away from Bunk Bed or Loft. Lay the Stair assembly on it's side. Attached Tall End (F) to stair assembly using Hex Bolts (A) and Allen Wrench (B) - 7 places. Do not tighten Hex Bolts at this time.



**Step 5: Attach Back Panel**

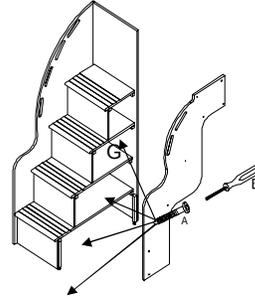
Attached Back Panel (H) using Hex Bolts (A) and Allen Wrench (B) - 8 places. Do not tighten Hex Bolts at this time.



**Step 6: Attach Short End**

**Before attaching Short End - Tighten Hex Bolts on Top Step and riser.**

Lay the Stair unit assembly on side. Attached Short End (G) to stair assembly using Hex Bolts (A) and Allen Wrench (B) 6 places. **At this time Tighten all Hex Bolts.**

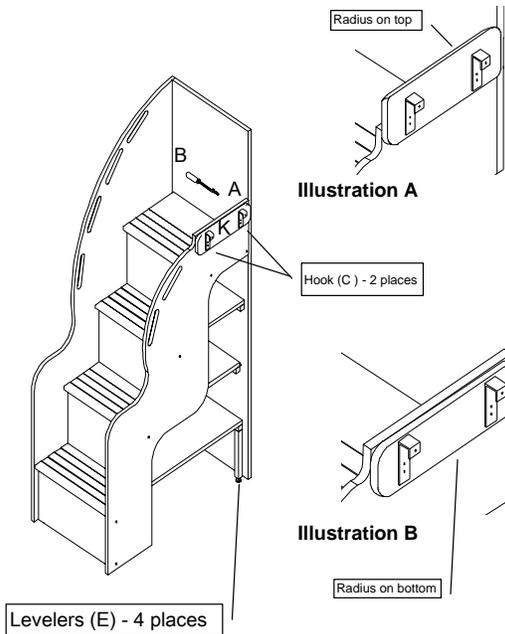


**Step 7: Attach Hooks and Wood Block**

Attached Wood Block (K) to Side Panel (G) using Hex Bolts (A) and Allen Wrench (B) - 2 places. Tighten Hex Bolts. See illustrations for attaching Wood Blocks to Stairs for **SSS (Illustration A)** Loft and Stairs on **Bunk Beds (Illustration B)**

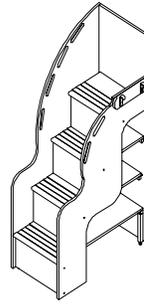
Attach Hooks (C) to Wood Block (K) using Wood Screws (D).

Thread in levelers (E) into threaded inserts in bottom of Stair Unit (4 places).

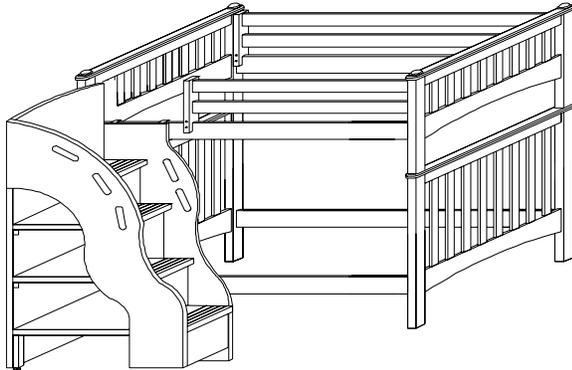


**Step 8:** Attach Bunk Stair assemble to Bunk or SSS Loft

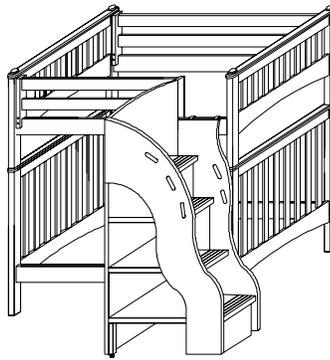
Extend levelers on Stair Unit so that the Stair Unit is level and the Hooks can be positioned over the upper side rail on Bunk Bed or SSS Loft.



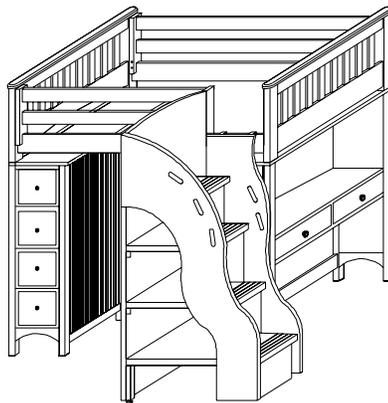
Secure the Stair Unit to the Bunk Bed or SSS Loft by using Wood Screws (D) thru hook (C) into Upper Side Rail.



Bunk Bed Stairs Facing In on Bunk Bed



Bunk Bed Stairs Facing Out on Bunk Bed



Bunk Bed Stairs Facing Out on SSS Loft

## **Safety Warnings**

- 1) Follow the information on the warning label attached to the upper bunk end structure. Do not remove this label.
- 2) Always use the recommended size mattress to help prevent the likelihood of entrapment or falls. Use a mattress which is 75" long and 38 1/2" wide on the top bunk.
- 3) Always use the recommended size mattress to help prevent the likelihood of entrapment or falls. Use a mattress which is 75" long and 53 1/2" wide on the lower bed (full size).
- 4) Surface of mattress must be at least 5 inches below the upper edge of the guard rails. Ensure thickness of mattress and foundation combined does not exceed 8".
- 5) Do not allow children under 6 years of age to use the upper bunk.
- 6) Prohibit more than one person on the upper bunk.
- 7) Periodically check to ensure that the guard rails, ladder, and other components are in their proper position, free from damage, and that all connectors are tight.
- 8) Do not allow horseplay on or under the bed and prohibit jumping on the bed.
- 9) Always use the ladder for entering and leaving the upper bunk.
- 10) Do not use substitute parts. Contact the manufacturer or dealer for replacement parts.
- 11) Use of a night light may provide an added safety precaution for a child using the bunk.
- 12) If the bunk bed will be placed next to a wall, the guard rail that runs the full length of the bed should be placed against the wall to prevent entrapment.
- 13) Always use guard rails on both sides of the upper bunk.
- 14) The use of water or sleep flotation mattresses is prohibited.
- 15) Keep these instructions for future reference.

## **STRANGULATION HAZARD**

**Never attach or hang items to any part of the bunk bed that are not designed for use with the bed. For example, but not limited to hooks, belts or jump ropes.**

**Warning - On Beds with finials that can be configured as Bunk Beds!**

**Effective on Bunk Beds manufactured on or after March 10, 2008, finials cannot be used.**

**The finials provided with certain beds, which are part of the design of the bed, are to be used only in one of the lower configuration – that is as a Twin, Full, Queen or King configuration.**

**These finials are never to be used in the upper structure in a Bunk Bed configuration.**

**Using the finials in the upper structure of a Bunk Bed will create a strangulation hazard. Never use finials in the upper structure of a Bunk Bed.**

**A flat Mushroom Cap – made to conform to the requirements provided to take the place of finials in the upper structure in Bunk Bed configurations.**